

Government of Karnataka

Directorate of Municipal Administration

(9th Floor, VV Towers, Dr. Ambedkar Veedhi, Bangalore - 560001)

Request for Expression of Interest

No. 21873/DMA/67/KMDS/2017-18

03 Jan 2018

***Individual Consultancy Services for Accounting System Review and Validation
in ULBs for Bangalore/Mysore/Belgaum/Gulbarga Division.***

1. The Directorate of Municipal Administration (DMA) intends to improve quality of accounting in the ULBs (Urban Local Bodies), through mentoring and validating the accounting process along with continuous internal audit.

2. The Services sought:

Brief description: The DMA, proposes to establish Accounting Monitoring and Validation Teams, consisting of qualified and experienced accounts personnel, which can guide and handhold in the accounting process, apart from identifying flaws and errors, and assist in rectifying them.

3. The need of Consultants -

i. Accounting Consultant - 4 Nos (one per 25 ULBs apprx)

- Minimum requirement:

Any degree, preferably higher/additional qualification in accounting and auditing with computer knowledge. At least 10 years' experience in the Government sector in accounts and audit out of which experience in dealing with ULB is preferred.

- Job Description:

— Should identify lacunas, laxities and problem areas in accounting at ULBs, and should be able to guide both accounts and non-accounts staff, in right accounting practices.

— Review of Collection accounting (inflow) and payments accounting (outflow), review of daily, monthly and yearly procedures, preparation of annual performance report.

— Monitoring of accounting system compliances and function as internal auditors for auditing of ULBs aimed at elimination of accounting errors.

— Monitoring implementation of Fund Based Accounting System.

They will be given a task schedule every month, and should submit report after every visit to a ULB.

- Duration of contract: 6 months from the date of contract. (likely to be extended for another 12 months on satisfactory service)
- Remuneration – Rs. 30,000/- per month lump sum (plus travelling expenses).

4. The DMA invites expression of interest (EOI) from Individuals for above mentioned positions. The Applicants can submit their EOIs enclosing their detailed CV along with attested copies of qualification, experience etc.

5. The list of district clusters with number of ULBs is given below:

Clstr No.	District	No. of ULBs +NAC	No of Consultants	Clstr No.	District	No. of ULBs +NAC	No of Consultants	
1	Bidar	7	1	7	Davanagere	7	1 Filled	
	Gulbarga	9+1			Chitradurga	7		
	Yadgir	6+1			Chikmagalur	8+1		
		24				23		
2	Bijapur	13	1	8	Udupi	5	1 Filled	
	Raichur	11+1			Dakshin Kannada	10		
		25			Hassan	8		
						23		
3	Dharwad	6	1	9	Tumkur	10	1 Filled	
	Gadag	9			Mandya	7		
	Haveri	9			Ramnagar	5		
		24				22		
4	Bellary	15	1	10	Kodagu	4	1 Filled	
	Koppal	9			Mysore	9		
		24			Chamarajanagar	5		
						18		
5	Belgaum	33	2 1 Filled	11	Bangalore - Urban	7	1 Filled	
	Bagalkot	15			Bangalore - Rural	5		
		48			Chikballapur	6		
						6		
6	Uttar Kannada	12	1 Filled			24		
	Shimoga	9						
		21						
						276	12	

Total 5 vacancies.

6. The candidates must clearly specify, the cluster number to which they are applying for. The candidates will be based in any of the cluster districts to which they are appointed. The candidates can apply for more than one cluster, but if selected, will be appointed in any one of the clusters applied for.
7. The shortlisted candidates will be called for interview at Bangalore before a Committee of Selectors.
8. Interested may obtain further information at the address given below,

Joint Director (Fin), 1st Floor, Directorate of Municipal Administration, VV Towers, Dr. Ambedkar Veedhi, Bangalore - 560001. Tel: 080-22865019

Management Consultant, Karnataka Municipal Data Society, 6th Floor, Rajajinagar IT Park,
Bangalore- 560044. Tel: 080-23003103. Mob: 9448887053

9. Expression of interest super-scribed "EOI for Accounting Consultant" to be received at the address below by not later than 09-10-2017.

Joint Director (Reforms)
Karnataka Municipal Data Society,
6th Floor, IT Park, Rajajinagar Industrial Estate,
Bangalore - 560010

Sd/-
Director,
Municipal Administration in Karnataka